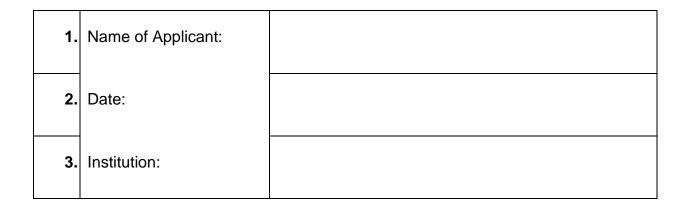
## APPLICATION FOR ACCESS TO INFORMATION UNDER THE RIGHT TO INFORMATION ACT, 2019 (ACT 989)



4.	Date of Birth:	DD:		MM:	YYYY:
5.	Type of Applicant:	Individual 🗆		Organization/Institution	
6.	If Represented, Name of Being Represented	Person			
7a.	Capacity of Representativ	ve:			
7.	Type of Identification:		<ul> <li>National ID Card</li> <li>Passport</li> <li>Voter's ID</li> <li>Driver's License</li> </ul>		
8a.	ID Number:				
8.	Description of the Information being sought (specify the type and class of information including cover dates):				

9.	Manner of Access:	□Inspection of Information	
		□Copy of Information	
		□Viewing / Listen	
		□Written Transcript	
		□Translated (specify language):	
10a.	Form of Access:	□Hard copy □Electronic copy □Braille	
10.	Contact Details	Email Address:	
		□Postal Address	
		□Digital Address:	
		□Telephone:	
11.	Applicant's signature/t	humbprint:	
12.	Signature of Witness (whe	re applicable)	
	"This request was read to the applicant in the language the applicant understands and the applicant appeared to have understood the content of the request."		

NOTICE OF DECISION (Official Use Only)				
FOR OFFICE USE:				
Received By:				
	Date Submitted:			
(Information Officer)				
ECISION:				
□Access Granted				
□Partial Access Granted				
Reason for Partial Access:				
□Application Transferred				
Date of Transfer:				
Institution:				
Deferred Access				
Reason for Deferment				
□ □Information will be published with	hin 90 days			
□Information is yet to be submitte	d			
	(Official U FOR OFFICE USE: Received By: (Information Officer) ECISION: Access Granted Partial Access Granted Reason for Partial Access: Reason for Partial Access:			

15d.			
	Reasons for Denial:		
	□Information for the President or the Vice- President (s.5, Act 989)		
	□Information Relating to Cabinet (s.6, Act 989)		
	□Information Relating to Law Enforcement & Public Safety (s.7, Act 989)		
	□Information Affecting International Relations (s.8, Act 989)		
	□Information that Affects the Security of the State (s.9, Act 989)		
	□Economic and Any Other Interests (s.10, Act 989)		
	□Economic Information of Third Parties (s.11, Act 989)		
	□Information Relating to Tax (s.12, Act 989)		
	Internal Working Information of Public Institution (s.13, Act 989)		
	□Parliamentary Privilege, Fair Trial, Contempt of Court (s.14, Act 989)		
	□Privileged Information (s.15, Act 989)		
	□Disclosure of Personal Matters (s.16, Act 989)		
	$\Box$ Non – existent Information (s.24, Act 989)		
	$\Box$ Application is manifestly frivolous or vexatious (s.27, Act 989)		
15.	Signed: Date of Notice:		
	Name:		
	Information Officer		

REFERENCE Acknow	ledgement
This is to acknowledge that your request for	information was received:
Date:	
Time:	
Institution of receipt:	_
Name of recipient:	[Official Stamp]
Designation:	
To receive notice of the decision on your re	quest kindly visit:
Place:	
Date:	
Time:	